



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS – 12/29/21

MEMBERS PRESENT: Chairman Garrett, Commissioners Jeffries, Potter, Wright, Chief Hiller, Executive Director Aroesty, Treasurer Howk, Business Manager Fitch. Absent: Commissioner Metzger.

CHAIRMAN GARRETT OPENED THE COMMISSION MEETING at 5:00 pm.

CHIEF HILLER stated that we have 2,263 calls year-to-date with nothing of significance since the last meeting.

Chief Hiller stated that everyone should have received an email yesterday regarding the 2022 BFD Response Guidelines effective January 1, 2022.

Commissioner Jeffries asked the Chief that if the Officer is off at Station 2, does the Duty Officer at Station 1 cover Station 2 calls? Chief Hiller stated that an Officer will always be on at Station 1 and Station 2. Chief Hiller stated that any Officer is eligible for that callback.

This is the end of Chief Hiller's report. Chief Hiller said he had one item for Executive session.

Chairman Garrett asked if anyone had any questions on the Chief's report. There were none.

Chairman Garrett said we will move on to the Executive Director's report.

EXECUTIVE DIRECTOR AROESTY stated that firefighter Joshua Welch will complete his one year of probation on January 4, and assuming that there are no mishaps between now and then, Executive Director is asking that his probationary status be removed as of that date. A motion was made by Commissioner Jeffries and seconded by Commissioner Potter to remove Joshua Welch from probationary status on January 4 and the motion was approved unanimously by all of the Commissioners.

Executive Director reported that we have completed our application for the COVID CARES number 2 with the County and we are awaiting approval on that for the funds in the amount of \$19,545.47.

Executive Director reported that we submitted our final SAFER Grant request for funds and it was approved and that completes our program for the four firefighters through the SAFER grant.

Executive Director stated that Lt. Nick Jeffries has been subpoenaed to testify against the driver in January in Brighton Town Court regarding the accident with 307 back in November of 2020.

Executive Director stated that BPPA sent us their updated officers and meeting dates for 2022 and they will be entered in Trumba.

The BPPA and the District met today to review the special Ops and we have some follow up work we will be doing on that.



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 12/29/21 PAGE 2 **EXECUTIVE DIRECTOR AROESTY CONTINUED**

Executive Director reported that plans are in place for the District Organizational Meeting on January 6 at Station 1. We have dinner planned for that night.

Executive Director stated that we have extended offers to three firefighters that are finishing up their pre-employment requirements. Their expected start date is January 10.

This is the end of the Executive Director's report. Executive Director had one item for Executive Session.

Chairman Garrett asked if anyone had any questions on the Executive Director's report. There were none.

Chairman Garrett asked if anyone had anything to report. There were none.

Chairman Garrett asked if any of the Commissioners had anything to report.

Chairman Garrett said that our next Commission Meeting will be on January 6 at 5:30 pm which is the Organizational Meeting, Tuesday, January 18th at 5:30 pm and February 3rd at 5:30 p.m.

Chief Hiller stated that Lt. MacAdam and Lt. Matzen are the Lieutenants for 2022.

Chairman Garrett stated that we received the annual ADA requirements for Stations 1, 2 and 3 that is required.

We moved onto the Treasurer's report.

TREASURER HOWK is requesting a motion for permission to transfer funds from our BFD General Fund in the amount of \$400,000 to our Equipment Reserve (\$350,000) and Firehouse Reserve (\$50,000). A motion was made by Commissioner Potter and seconded by Commissioner Wright to transfer funds from our BFD General Fund to our Equipment and Firehouse Capital Reserve accounts and the motion was approved unanimously by all of the Commissioners.

Treasurer Howk requested permission to pay the invoices as audited. The abstracts and fund balance reports are available for review. Since the last Commission Meeting, we have spent \$772,557.25. Treasurer Howk stated out of the \$772,557.25, \$400,000 of that is what we are transferring over to the Capital Reserve accounts. A listing with all of the vouchers and amounts is attached inside the folder with the vouchers and Treasurer Howk is requesting that each Commissioner initial that sheet after you have reviewed it. A motion was made by Commissioner Wright and seconded by Commissioner Potter to pay the bills as audited and the motion was approved unanimously by all of the Commissioners.



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 12/29/21 PAGE 3

Treasurer Howk had nothing further to report.

Chairman Garrett asked if anyone had any questions. There were none.

BUSINESS MANAGER FITCH is requesting approval of the minutes as submitted. A motion was made by Commissioner Potter and seconded by Commissioner Wright to approve the minutes as submitted and the motion was unanimously approved by all of the Commissioners.

Business Manager had nothing further to report.

Chairman Garrett then asked if anyone else had anything additional for the regular portion of the meeting.

A motion was made by Commissioner Potter and seconded by Commissioner Wright to go into Executive Session at 5:10 pm to discuss a personnel item.

A motion was made Commissioner Potter and seconded by Commissioner Wright to come out of Executive Session at 5:25 pm, where no action was taken.

A motion was made by Commissioner Potter and seconded by Commissioner Wright to adjourn the meeting at 5:26 pm.

Respectfully submitted,

Michele Fitch
Business Manager/ (Acting Secretary)