



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS – 12/14/21

MEMBERS PRESENT: Chairman Garrett, Commissioners Metzger, Jeffries, Potter, Wright, Chief Hiller, Treasurer Howk, Business Manager Fitch, Acting Lieutenant Dailey and Lieutenant Meagher. Absent: Executive Director Aroesty.

CHAIRMAN GARRETT OPENED THE COMMISSION MEETING at 7:30 pm.

CHIEF HILLER stated that there have been less than 2,200 something calls year-to-date with nothing of significance since the last meeting. Chief Hiller stated that we are working on getting the exact numbers.

Chief Hiller stated that everyone has seen the Orders about the firehouses due to the Governor's recent COVID instructions. Chief Hiller stated that for Station 1 and Station 2 you are required to be vaccinated to be in the building and/or remain in the building. Station 3 is a masked firehouse regardless of vaccination status and you are required to wear masks at all times except when eating and/or drinking, in an office or behind closed doors individually.

Chief Hiller is asking permission for Chief Sands to take the Rescue out of the District on December 15 from 1800 to 1930 to be in service at Bushnell's Basin. The Third Battalion Line Officers are still having a brief meeting and bringing the newest apparatus from each agency.

Chief Hiller stated that the Rescue is going out of service on December 20 and 3028 will be in service for a couple of days.

This is the end of Chief Hiller's report. Chief Hiller said he had one item for Executive session.

Chairman Garrett asked if anyone had any questions on the Chief's report. There were none.

Chairman Garrett said we will move on to the Executive Director's report.

CHAIRMAN GARRETT ON BEHALF OF EXECUTIVE DIRECTOR AROESTY is asking permission to enter into an agreement with Lexipol to begin revamping all of our policies to make them current. There is a training component to keep our personnel more aware of our policies on an ongoing basis. The Brighton Police Department and Henrietta Fire District both use the same service. The program includes up to 60 policies and the cost to implement for the first year is \$11,000 and the second year is \$8,900 should we elect to continue the program. Chairman Garrett asked Chief Hiller to explain about the 60 policies. Chief Hiller stated that any time there is a change on the Federal or State level, Lexipol will update the policies. Chief Hiller stated that if there is an update concerning the training component that is required, it will push it out. Chief Hiller said it will remove compliance burdens off of everyone here because Lexipol will release the changes that are required.

A motion was made by Commissioner Metzger and seconded by Commissioner Potter to enter into an agreement with Lexipol and the motion was approved unanimously by all of the Commissioners.



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BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 12/14/21 PAGE 2 **CHAIRMAN GARRETT ON BEHALF OF EXECUTIVE DIRECTOR AROESTY CONTINUED**

Chairman Garrett stated regarding the new Chief's office, which is down on the lower level, we have a quote from a general contractor that can do everything such as drywall, stud work, electrical, ceiling, etc. would cost approximately \$11,700 at prevailing wages and the estimate for the carpeting would be \$2,000. The carpeting contractor has done work for us before. The furniture which we do not have the total quote on will not exceed \$10,000. Chairman Garrett stated we are looking for approval to get the renovations scheduled and to order the furniture. A motion was made by Commissioner Wright and seconded by Commissioner Potter to begin the renovations and the motion was approved unanimously by all of the Commissioners.

Chairman Garrett stated that many of you have heard that Governor has signed a property tax exemption for First Responder Volunteers and we have been working with the Department to determine the necessary steps to take in order to get the exemption in place for our volunteers. Each municipality must approve the grant for the exemption and approvals must be in place no later than March 1, 2022 to be effective for the upcoming assessment year. Chairman Garrett proposed that we have a Resolution at our December 29 meeting so we can offer this to our members. This applies to school districts, the town. Attorney Jared Lusk at Nixon Peabody LLP, past Chief and past town board member, is working very hard with Bill Smith in Pittsford and will lead the charge in Pittsford for us.

Chairman Garrett stated that a question was asked regarding the organizational meeting in January. Commissioner Metzger suggested that if we decide to move forward with the organizational meeting as planned, we could hold it at the Firehouse since everyone is vaccinated. Chairman Garrett stated we will continue to evaluate the need to hold the organizational meeting via zoom if necessary.

Chairman Garrett stated that the breakfast was cancelled on New Year's Day for the families.

Chairman Garrett stated that Nancy is working from home until the COVID restrictions are lifted. Nancy is still doing the NFIRS to keep our reports current along with the attendance for our Department drills that are taking place.

Chairman Garrett asked if anyone had any questions on the Executive Director's report. There were none.

Chairman Garrett asked if anyone had anything to report. There were none.

Chairman Garrett asked if any of the Commissioners had anything to report.

Chairman Garrett said that our next Commission Meeting will be on Wednesday, December 29th at 5:00 pm, the Organizational Meeting is January 6th at 5:30 pm with further details forthcoming and Tuesday, January 18th at 5:30 pm.



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We moved onto the Treasurer's report.

TREASURER HOWK requested permission to pay the invoices as audited. The abstracts and fund balance reports are available for review. Since the last Commission Meeting, we have spent \$197,164.58. A listing with all of the vouchers and amounts is attached inside the folder with the vouchers and Treasurer Howk is requesting that each Commissioner initial that sheet after you have reviewed it. A motion was made by Commissioner Jeffries and seconded by Commissioner Potter to pay the bills as audited and the motion was approved unanimously by all of the Commissioners.

Treasurer Howk had nothing further to report.

Chairman Garrett asked if anyone had any questions. There were none.

BUSINESS MANAGER FITCH is requesting approval of the minutes as submitted. A motion was made by Commissioner Wright and seconded by Commissioner Potter to approve the minutes as submitted and the motion was unanimously approved by all of the Commissioners.

Business Manager had nothing further to report.

Chairman Garrett then asked if anyone else had anything additional for the regular portion of the meeting.

COMMISSION METZGER wanted to inform everyone that the Monroe County Fire District Officers Association's banquet has been postponed due to COVID.

A motion was made by Commissioner Wright and seconded by Commissioner Metzger to go into Executive Session at 7:47 pm to discuss a personnel item.

A motion was made Commissioner Wright and seconded by Commissioner Potter to come out of Executive Session at 8:10 pm, where no action was taken.

A motion was made by Commissioner Wright and seconded by Commissioner Potter to adjourn the meeting at 8:11 pm.

Respectfully submitted,

Michele Fitch
Business Manager/ (Acting Secretary)