



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS – 12/2/21

MEMBERS PRESENT: Chairman Garrett, Commissioners Metzger, Jeffries, Potter, Chief Hiller, Executive Director Aroesty, Treasurer Howk, Business Manager Fitch, Lieutenant Donovan, Acting Lieutenant Dailey and Firefighter Welch. Absent: Commissioner Wright.

CHAIRMAN GARRETT OPENED THE COMMISSION MEETING at 5:30 pm.

CHIEF HILLER stated that there have been 2,100 something calls year-to-date with nothing of significance since the last meeting. Chief Hiller stated in Red Alert that the numbers jumped from 2,000 something to 2,700 something and that is not correct and will get us an exact number by the next meeting.

Chief Hiller stated that a number of you know, Mike Romach, Past Chief of E. Rochester and Investigator with the Brighton Police Department, is the new 813. LJ Sutherland is stepping down as 803 at the end of the year and Robert Cline is moving up to 803.

Chief Hiller stated by now you have received information about Deputy Chief Peartree's mother passing. Details are in your email.

This is the end of Chief Hiller's report. Chief Hiller said he had one item for Executive session.

Chairman Garrett asked if anyone had any questions on the Chief's report. There were none.

Chairman Garrett said we will move on to the Executive Director's report.

EXECUTIVE DIRECTOR AROESTY stated that we will be holding interviews on Tuesday, December 7 for career firefighters.

Executive Director Aroesty has a Resolution tonight to enter into an Intermunicipal Agreement with Monroe County to participate in the CARES Act seeking reimbursement for necessary expenditures for protective equipment associated with COVID-19 in the amount of approximately \$19,000. Executive Director Aroesty stated that we did this once before and there is another round of funds available to us for COVID-19 related items purchased. Commission Metzger made the motion and was seconded by Commission Potter.

On roll call, the following were recorded:

Ayes: Metzger, Potter, Jeffries, Garrett
Nays: None
Absent: Wright



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 12/2/21 PAGE 2 **EXECUTIVE DIRECTOR AROESTY CONTINUED**

Executive Director Aroesty stated that as part of our reorganization, our office moves are underway. Civilian positions will be moving upstairs and line positions will be moving downstairs in the back hallway. Executive Director Aroesty stated that we are in the process of getting quotes for some construction in the back hallway.

Firefighter Tim Thompson's last shift was on November 30. He will be transferring to Henrietta after that.

Executive Director Aroesty said that was all he had to report unless anybody had any questions. He had one item to discuss in Executive Session.

Chairman Garrett asked if anyone had any questions of the Executive Director. There were none.

Chairman Garrett asked if anyone had anything to report. There were none.

Chairman Garrett asked if any of the Commissioners had anything to report.

COMMISSION METZGER stated that the truck committee has been approached by the volunteers about replacing emergency response vehicles. Commission Metzger has a proposal and is asking permission for the truck committee to look into and then if we want to move forward, we can potentially trade in vehicles and purchase new vehicles. Commission Metzger stated depending on what vehicles we choose after the trade, the cost to the District would be approximately \$15,000 each for two vehicles. Commissioner Metzger is asking permission for the truck committee to propose a recommendation. Commissioner Jeffries asked if we want a motion. Chairman Garrett stated we will be meeting on December 14, and we will discuss a potential permissive referendum. Commissioner Jeffries asked what vehicles we are discussing and Commissioner Metzger stated that the vehicles are for the volunteer response.

Commissioner Metzger asked about the COVID-19 mandates for masking since this has come up earlier in the week. Chairman Garrett stated that it does not hurt to discuss this. Commissioner Metzger stated that the holiday party on December 11 is being discussed whether or not to deliver the gifts rather than having the children's party here and the Grinnell's Holiday Party. We have a Department meeting/holiday party on Thursday, December 9, since there will be 50 – 60 people here, should masks be required? Chairman Garrett said that everyone should pay attention to see how things move along in the next week or so but we should let everyone know that there may be some potential changes and to pay attention since the numbers are not good.

Chairman Garrett asked Chief Hiller if he would be sending out an email regarding a masking policy and suggested he send out an email.



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 12/2/21 PAGE 3 **COMMISSION METZGER CONTINUED**

Chief Hiller stated that until we have more specific direction and guidance, if you are unvaccinated or do not disclose your status, you must wear a mask. Chief Hiller stated he will do some more research on the COVID-19 masking.

Commission Metzger stated the question is when we have large groups together, do we want to have a masking policy. Commissioner Metzger stated right now the rule is that if you are unvaccinated, you must wear a mask and if anyone from the public comes in that is unvaccinated, they must wear a mask.

Chairman Garrett asked if anyone had any questions. There were none.

Chairman Garrett said that our next Commission Meeting will be on Tuesday, December 14th which is Election night at 7:30 pm; Wednesday, December 29th at 5:00 pm and the Organizational Meeting is January 6th at 5:30 pm.

We moved onto the Treasurer's report.

TREASURER HOWK requested permission to pay the invoices as audited. The abstracts and fund balance reports are available for review. Since the last Commission Meeting, we have spent \$361,633.26. A listing with all of the vouchers and amounts is attached inside the folder with the vouchers and Treasurer Howk is requesting that each Commissioner initial that sheet after you have reviewed it. A motion was made by Commissioner Potter and seconded by Commissioner Jeffries to pay the bills as audited and the motion was approved unanimously by all of the Commissioners.

Treasurer Howk stated that we have a five (5) year contract with The Bonadio Group, our CPA firm that does our auditing. Our contract runs through 2022 and we have signed the agreement with the Bonadio Group for the audit of our 2021 books.

Treasurer Howk had nothing further to report.

Chairman Garrett asked if anyone had any questions. There were none.

BUSINESS MANAGER FITCH is requesting approval of the minutes as submitted. A motion was made by Commissioner Potter and seconded by Commissioner Metzger to approve the minutes as submitted and the motion was unanimously approved by all of the Commissioners.

Business Manager had nothing further to report.

Chairman Garrett then asked if anyone else had anything additional for the regular portion of the meeting. There were none.



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 12/2/21 PAGE 4

A motion was made by Commissioner Potter and seconded by Commissioner Jeffries to go into Executive Session at 5:42 pm to discuss two personnel items.

A motion was made Commissioner Jeffries and seconded by Commissioner Potter to come out of Executive Session at 6:20 pm, where no action was taken.

A motion was made by Commissioner Jeffries and seconded by Commissioner Potter to adjourn the meeting at 6:21 pm.

Respectfully submitted,

Michele Fitch
Business Manager/ (Acting Secretary)