



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS – 10/6/22

MEMBERS PRESENT: Acting Chairman Metzger, Commissioners Jeffries, Potter and Wright, Chief Hiller, District Director Aroesty, Treasurer Howk, Business Manager Fitch, Lieutenants Gulick and Jeffries and Firefighters Lacey and Speer. Absent: Chairman Garrett.

ACTING CHAIRMAN METZGER opened the Commission Meeting at 5:30 p.m.

CHIEF HILLER stated that we have had approximately 1,891 calls year-to-date with nothing of significance since our last meeting.

Chief Hiller previously reported an injury sustained by recruit firefighter Payne while at the academy. Recruit Firefighter Payne has since been cleared to return to duty at the academy and continues to do well. Chief Hiller stated as a reminder graduation is November 11 at 10:00 am at Olympia High School.

Chief Hiller stated that Firefighter Menelas suffered an injury during training recently and remains out of work. More details to follow.

Chief Hiller stated that he may need 308 to go out to the academy on October 12th and 13th. Chief Hiller stated that whether or not this will actually occur is to be determined as we have a bunch of apparatus out of service. Approved.

Chief Hiller stated that in conversation with the Explorer Advisor's request, they have asked permission for the explorers to ride trucks at scheduled times with certain pre-designated drivers by the Explorer advisors. Chief Hiller is inclined to let that happen provided that they don't take seats from active riders. Chief Hiller stated that there would be parameters in place and Chief Hiller will discuss this further with the advisors. Chief Hiller stated that this would be a way to get them interested to respond and get this program back up.

A motion was made by Commissioner Potter and seconded by Commissioner Jeffries to have the explorers ride the trucks at scheduled times with certain pre-designated drivers and the motion was approved unanimously by all of the Commissioners.

This is the end of Chief Hiller's report. Chief Hiller said he has nothing for Executive Session.

Acting Chairman Metzger asked if anyone had any questions on the Chief's report. There were none.

Acting Chairman Metzger said we will move on to the District Director's report.

DISTRICT DIRECTOR AROESTY stated that on September 23, the hot water tank at Station 1 had a catastrophic failure. We contacted our vendor and we were not able to get service done on our hot water tank until September 26. District Director Aroesty stated given the nature of the need for hot



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BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 10/6/22 PAGE 2 DISTRICT DIRECTOR AROESTY CONTINUED

water at fire station 1, and as a safety issue for Decon and things like that, notwithstanding the fact that we have firefighters living in the facility, we did the repair under an emergency repair. The cost was just under \$10,000. District Director Aroesty wanted to get this in the Minutes since we did not go through the normal purchasing protocols since it was an emergency repair.

District Director Aroesty is asking permission to purchase advanced registrations for FDIC for 2023 which opens up on October 10 and our intent would be to purchase 10 spots which enables us to get housing. District Director Aroesty stated that there is a voucher that will be presented tonight for approval of 14 spots because Henrietta has asked to join in with us to get the discount and purchase 4 spots. District Director Aroesty stated that Henrietta will reimburse us for those spots.

Acting Chairman Metzger asked when is FDIC. District Director Aroesty stated it is in April.

A motion was made by Commissioner Jeffries and seconded by Commissioner Wright to purchase 14 tickets for FDIC which includes Henrietta and the motion was approved unanimously by all of the Commissioners.

District Director Aroesty stated that we were looking to get a maintenance contract on all of our overhead doors. Thanks to Captain Stavalone he was able to find that Monroe County had already had a contract in place for service on overhead doors with Alliance. District Director Aroesty stated after review, their contract did have a piggybacking clause in it so we are going to take advantage of that piggybacking and with the Commissioners' approval, we will piggyback with Monroe County contract and use Alliance to do our overhead door maintenance.

A motion was made by Commissioner Wright and seconded by Commissioner Potter to piggyback with Monroe County and use Alliance to perform service on our overhead doors and the motion was approved unanimously by all of the Commissioners.

District Director Aroesty stated that there are a lot of moving parts to this and at the end, we will need a Resolution at the conclusion. District Director stated that the truck committee has met multiple times over the past several months to discuss the purchase of a new quint. The truck committee took over two hours to look at various existing trucks to see what was available.

District Director Aroesty stated that the committee established a set of priorities for the truck to assist in the selection process. Some of those priorities included: tank water capacity, hose capacity, jack spread, compartment/storage capacity, convenience of service and continuity of training and movement between apparatus.

After processing all of the information, the committee is recommending that we proceed with a 100' Platform Quint from Pierce.



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BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 10/6/22 PAGE 3 DISTRICT DIRECTOR AROESTY CONTINUED

The delivery time is running about 29 months currently. We would like to order on 10/31/22 to avoid a 6.5% price increase that takes effect on November 1.

The anticipated price for the truck is \$1,750,000. We will need to do a permissive referendum tonight to spend from the Equipment Capital Reserve fund. The permissive referendum will not expire until November 6th. This will be after the date that we need to order the truck.

The previous trucks from Pierce have been purchased through a purchasing group known as HGAC. This truck would be purchased using a purchasing group called Sourcewell. They are a nationwide group that is very easy to deal with. They do not have the limitations on published and unpublished options that the HGAC group had. This was an issue for us in the past. We have completed all of the necessary diligence prior to purchasing that was highlighted by the auditor. We have a complete file with all of the required documentation.

Churchville has given us a Memorandum of Understanding that allows us to cancel the purchase order if for any reason the permissive referendum fails. I have run this past counsel, and he is comfortable with this especially since this is saving the taxpayers approximately \$103,000.

We also have a Memorandum of Understanding from Churchville that gives us three options for 301 when the new quint comes in: (1) Keep 301; (2) Sell 301 on our own or (3) Churchville will purchase 301 from us for 50% of what we paid (\$450,000).

We have also engaged the professional services of Tom Shand of Emergency Vehicle Response to review the truck specification. We have used him consistently as our subject matter expert. The cost for his services was \$1,500. We will use him again as the process continues.

The Equipment Capital Reserve account currently has about \$1,300,000 in it and we will be adding \$240,000 when we finish the sale of Quint 300.

We also have to bear in mind that we have to start the cycle of engine replacements next year and they are running about 29 months as well. We are figuring about \$750,000 for an engine.

A motion was made by Commissioner Jeffries and seconded by Commissioner Wright to approve the Permissive Referendum for spending from the Equipment Capital Reserve Account for the sum of \$1,750,000 to purchase the new Quint.



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BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 10/6/22 PAGE 4 DISTRICT DIRECTOR CONTINUED

On roll call, the following vote was recorded:

AYES: Commissioners Metzger, Potter, Jeffries and Wright
ABSTAINING: None
ABSENT: Commissioner Garrett

A motion was made by Commissioner Jeffries and seconded by Commissioner Wright authorizing the truck committee to sign a purchase order with Churchville for the purchase of the new Quint and the motion was approved unanimously by all of the Commissioners.

District Director Aroesty asked if there were any questions regarding the purchase of the new quint. There were none.

District Director Aroesty stated as mentioned back a few months ago, ISO conducted a review of the District. It is with great pleasure to announce, that our ISO rating of 2 has been reaffirmed. We were notified late last week and District Director Aroesty wanted to thank SEC Tracy, Lieutenant Gulick, Captain Hahn and Dispatcher Weilert for all of their hard work during the process. A lot of statistical data had to be gathered in the process of all of that.

Commissioner Wright asked District Director Aroesty how long our ISO rating is good for? District Director Aroesty stated that this should be good for another 3 or 4 years. District Director Aroesty stated that this is huge. We are in a very elite group of fire departments in the country that have a 2 rating. District Director Aroesty stated that it a lot of hard work and a testament to our organization as a whole.

This is the end of the District Director's report and he has nothing for Executive Session.

Acting Chairman Metzger asked if anyone had any questions on the District Director's report. There were none.

Acting Chairman Metzger asked if anyone had anything to report. There were none.

Acting Chairman Metzger asked if the Commissioners had anything to report. There were none.

Acting Chairman Metzger stated that our next commission meeting is Tuesday, October 18 at 5:00 pm which is the budget hearing and our commission meeting to follow at 5:30 pm.

Acting Chairman Metzger said we will move on to the Treasurer's report.

TREASURER HOWK requested permission to pay the invoices as audited. The abstracts and fund balance reports are available for review. Since the last Commission Meeting, we have spent \$221,342.89.



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BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 10/6/22 PAGE 5 TREASURER HOWK CONTINUED

A listing with all of the vouchers and amounts is attached inside the folder with the vouchers and Treasurer Howk is requesting that each Commissioner initial that sheet after you have reviewed it.

A motion was made by Commissioner Jeffries and seconded by Commissioner Potter to pay the bills as audited and the motion was approved unanimously by all of the Commissioners.

Treasurer Howk stated that with our methods of investing and bill paying, we are trying to make it easier if Treasurer Howk and Chairman Garrett are out of town, by adding District Director Aroesty to the account with a User ID who can assist with the wire transfers and any other banking that is necessary.

A motion was made by Commissioner Wright and seconded by Commissioner Potter to add District Director Aroesty as a user on our M & T account to handle wire transfers and any other banking that is necessary and the motion was approved unanimously by all of the Commissioners.

Treasurer Howk stated that we have discussed in the past that we are working with BNY Mellon to move our assets around and everything seems to have gone very well.

Treasurer Howk has nothing further to report.

Acting Chairman Metzger said we will move on to the Business Manager's report.

BUSINESS MANAGER FITCH is requesting approval of the September 20, 2022 minutes as submitted. A motion was made by Commission Potter and seconded by Commissioner Wright to approve the minutes as submitted and the motion was approved unanimously by all of the commissioners.

Business Manager Fitch stated that we were notified this morning that Nationwide has transferred all of the 457B funds to Empower. Business Manager Fitch stated that she will submit PR #20 and PR #21 on October 13 to Empower. Business Manager Fitch stated that she has scheduled meetings with Empower to meet with our groups in the next few weeks to go over their deferred compensation plan moving forward.

Business Manager Fitch stated that she has started open enrollment meetings with the groups this week and they will be completed next week.

Business Manager Fitch had nothing further to report.

Acting Chairman Metzger asked if anyone had questions. There were none.



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BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 10/6/22 PAGE 6

A motion was made by Commissioner Jeffries and seconded by Commissioner Potter to adjourn the meeting at 5:44 pm.

Respectfully submitted,

Michele Fitch
Business Manager/ (Acting Secretary)