



BRIGHTON FIRE DISTRICT

3100 EAST AVENUE
ROCHESTER, NEW YORK 14610-3522
(585) 381-3200 FAX (585) 586-3048
www.brightonfd.org

BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS – 09/01/22

MEMBERS PRESENT: Chairman Garrett, Commissioners Metzger, Jeffries, Potter, Wright, Chief Hiller, District Director Aroesty, Treasurer Howk, and Business Manager Fitch.

CHAIRMAN GARRETT opened the Commission Meeting at 5:34 p.m.

CHIEF HILLER stated that we have had approximately 1,620 calls year-to-date including this car fire which just came in with nothing of significance since our last meeting.

Deputy Chief Peartree wanted to acknowledge Lt. Donovan for providing excellent customer service at a recent water problem. Lt. Donovan went above and beyond to assist the homeowner who was exceptionally appreciative of Lt. Donovan. Chief Hiller stated nice job Lt. Donovan.

Chief Hiller stated that Lt. Gulick's mother passed away and he is out on bereavement leave at the moment, still no details regarding her funeral.

Chief Hiller stated that the August 4 Commission Meeting Minutes need to be slightly corrected. In that meeting, we approved changes to the Collective Bargaining Agreement. The format should have been in a list format rather than an actual text for internal security of the document. Chief Hiller stated he will take the changes out and create in a list format. Chief Hiller wanted this in the Minutes that we will be modifying this document and will have the District approve the changes in that format instead of the way it was.

This is the end of Chief Hiller's report. Chief Hiller said he has nothing for Executive Session.

Chairman Garrett asked if anyone had any questions on the Chief's report. There were none.

Chairman Garrett said we will move on to the District Director's report.

DISTRICT DIRECTOR AROESTY stated that at the last meeting we discussed the two elevator bids that were received on August 23. One was from Thyssenkrupp for \$99,100 and the other one was from Bison for \$79,600. District Director Aroesty is asking the Commission to move forward and award Bison for \$79,600. As District Director Aroesty mentioned at our last meeting, we had a large discrepancy between the two bids in price. Captain Stavalone and District Director Aroesty spoke with both companies and identified what each company was doing and why there was such a price discrepancy. After Captain Stavalone and District Director Aroesty spoke with both companies, they are both comfortable going with Bison which was almost \$20,000 less. District Director Aroesty is looking for permission from the Commission to award the bid to Bison and have them begin work.



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BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 09/01/22 PAGE 2 DISTRICT DIRECTOR AROESTY CONTINUED

A motion was made by Commissioner Wright and seconded by Commissioner Potter to award the bid to Bison for \$79,600 and the motion was approved unanimously by all of the Commissioners.

District Director Aroesty stated that it will probably be close to a year to get the work done but we will get the ball rolling.

District Director Aroesty wanted to thank Group 2 for the hard work they did putting down stone where the mulch was. District Director Aroesty stated excellent job to Lt. Jeffries and his crew.

This is the end of the District Director's report and he has one personnel item for Executive Session.

Chairman Garrett asked if anyone had any questions on the District Director's report. There were none.

Chairman Garrett asked if the Commissioners had anything to report. There were none.

Chairman Garrett wanted to mention that the public vote that was originally scheduled on October 4 for permission to sell Quint 300 will be held on October 11 due to a Jewish holiday.

Chairman Garrett stated that our next commission meetings are September 20, October 6, and October 18 which is the budget hearing.

Chairman Garrett said we will move on to the Treasurer's report.

TREASURER HOWK requested permission to pay the invoices as audited. The abstracts and fund balance reports are available for review. Since the last Commission Meeting, we have spent \$178,852.32. A listing with all of the vouchers and amounts is attached inside the folder with the vouchers and Treasurer Howk is requesting that each Commissioner initial that sheet after you have reviewed it.

A motion was made by Commissioner Wright and seconded by Commissioner Potter to pay the bills as audited and the motion was approved unanimously by all of the Commissioners.

Treasurer Howk stated that the budget committee met with Donegan this past week and we are working on the 2023 budget.

Chairman Garrett stated that we are under the 2% CAP as the budget is now proposed and the biggest item unknown is the final numbers for the New York State Retirement contribution. Chairman Garrett stated depending on how the final numbers come in from the NYS Retirement system, we may have to tweak the budget. We have plenty of time to still work on that portion of the budget and if it is extremely large, a portion of it is not subject to the CAP. Chairman Garrett stated everything else is in pretty good shape. Chairman Garrett stated even after the Budget Hearing on October 18, if necessary, we can make the necessary changes.



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BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 09/01/22 PAGE 3 **CHAIRMAN GARRETT CONTINUED**

Commissioner Metzger thanked the budget committee for getting it all together.

Commissioner Metzger asked Chairman Garrett what dates he would be gone. Chairman Garrett stated he will be gone from October 2 – 16.

Chief Hiller stated he had one more thing to add to his report. Chief Hiller stated that on September 11 there are various things happening around the area. Chief Hiller stated that the Explorers will take 3017, possibly 3016, 308 with a qualified driver, to the West Webster Memorial as well as the War on Terror Memorial at Highland Park. Chief Hiller stated we may take other equipment around the District.

Chairman Garrett stated that September 11 is on a Sunday this year.

Commissioner Metzger said this is a good educational thing for them to go on to see what it is all about.

Chairman Garrett stated that we will have the flags outside of the Firehouse.

Treasurer Howk has nothing further to report.

Chairman Garrett asked if anyone had any questions

Chairman Garrett said we will move on to the Business Manager's report.

BUSINESS MANAGER FITCH is requesting approval of the August 23, 2022 minutes as submitted. A motion was made by Commission Potter and seconded by Commissioner Wright to approve the minutes as submitted and the motion was unanimous by all of the commissioners.

Business Manager Fitch mentioned a few months ago it was mentioned that we had received notice from the IRS that we owed additional money which was turned over to Paychex and we received notification that we do not owe any additional monies.

Business Manager Fitch also stated that the District has been notified of an address change for Acting Lieutenant Baylor.

Business Manager has nothing further to report.

Chairman Garrett then asked if anyone else had anything additional for the regular portion of the meeting.



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BUSINESS MANAGER FITCH CONTINUED

A motion was made by Commissioner Metzger and seconded by Commissioner Potter to go into Executive Session to discuss a personnel matter at 5:42 pm.

A motion was made by Commissioner Metzger and seconded by Commissioner Potter to come out of Executive Session at 5:46 pm, where no action was taken.

A motion was made by Commissioner Metzger and seconded by Commissioner Potter to adjourn the meeting at 5:47 pm.

Respectfully submitted,

Michele Fitch
Business Manager/ (Acting Secretary)