



# *BRIGHTON FIRE DISTRICT*

3100 EAST AVENUE  
ROCHESTER, NEW YORK 14610-3522  
(585) 381-3200 FAX (585) 586-3048  
[www.brightonfd.org](http://www.brightonfd.org)

## **BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS – 3/22/22**

**MEMBERS PRESENT:** Chairman Garrett, Commissioners Metzger, Jeffries, Potter, Wright, Chief Hiller, District Director Aroesty, Treasurer Howk, Assistant Chief Sands, Captain Hahn, Captain Meagher, Lieutenant Matzen, and SEC Tracy. Excused Business Manager Fitch.

**CHAIRMAN GARRETT OPENED THE COMMISSION MEETING** at 5:30 pm. Good evening everyone. Today is Tuesday, March 22, 2022 and we are at the Brighton Fire Commission meeting. I am Chairman Richard Garrett. We are meeting for the rescheduled meeting from March 15, 2022. It has been posted on our website, on our signboard, and our newspaper of record, the Daily Record. It is being held virtually and in person. All Commissioners are present as well as the Chief, District Director and Treasurer. A transcript will be available upon request at a later date. The meeting is being recorded. All Commissioners, please identify yourselves for motions and seconds to motions. He then asked if anyone had any questions about the process.

**CHIEF HILLER** stated that we have 561 calls year-to-date with nothing of significance since our last meeting.

Chief Hiller stated as many of you know, our career recruits switched from the Rochester Fire Academy to the Henrietta Fire Academy in order to perfect some operational efficiencies. Chief Hiller stated by all accounts that is going well.

Chief Hiller stated that you should have seen several emails going out with regularity regarding training offerings. Those have increased and those topics range from forcible entry to pre-incident surveys. As you know, pre-incident surveys are regularly reviewed on an on-going and annual basis.

Chief Hiller mentioned that for several years we have discussed the need to update the training maze out back. Assistant Chief Sands and Firefighter Janowski spent a considerable amount of time researching materials, layouts and provided drawings for the maze redesign. In essence, we are going to make this almost like a functional apartment that can be searched with rooms and appliances. Assistant Chief Sands submitted a proposal and Chief Hiller is looking for an approval of a not to exceed \$10,000 for the maze redesign update.

A motion was made by Commissioner Jeffries and seconded by Commissioner Potter for approval of a not to exceed \$10,000 for the maze redesign and update and the motion was approved unanimously by all of the Commissioners.

Chairman Garrett asked that Assistant Chief Sands and the committee contact the Chairman and he may be able to assist with procurement of various things that they are looking for.



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## **BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 3/22/22 PAGE 2** **CHIEF HILLER CONTINUED**

Chief Hiller stated that on Sunday, March 27, 2022, the Explorers are going for a tour of the Airport and Chief Hiller is asking permission for use of 306, 3016 and 3027. Drivers will be Captain Meagher, Commissioner Metzger and Firefighters Craib and Segerlin. Approved.

This is the end of Chief Hiller's report. Chief Hiller said he had nothing for Executive Session.

Chairman Garrett asked if anyone had any questions on the Chief's report. There were none.

Chairman Garrett said we will move on to the District Director's report.

**DISTRICT DIRECTOR AROESTY** stated that the Monroe County Fire Police have requested to hold a meeting here on May 5, 2022 from 6 pm – 9:00 pm at Station #1. Approved.

District Director Aroesty is asking permission to renew our annual fertilizing contract with Clover Lawn not to exceed \$1,956. Approved.

District Director Aroesty stated that the controller unit in the signboard at Station #1 has gone bad again. The controller unit needs to be replaced at a cost of \$852 plus installation. At this time, we do not know what the installation cost will be. Approved.

District Director Aroesty stated in reviewing the career personnel's turnout gear, and staying in compliant with NFPA-1581, there are a number of sets of turnout gear that are beyond 10 years and/or approaching the 10-year benchmark which is the standard. District Director stated that in order to be compliant, we will need to order 11 sets of turnout gear. District Director Aroesty mentioned that within the next 5 years, we have a plan in place that is going to cost approximately \$130,000 to replace our turnout gear for the career staff within that 10-year range and that does not include any new hires. This is the way the standard is set up and we want to keep compliant with that. District Director Aroesty is looking for approval of a not to exceed \$39,000 to purchase 11 sets of turnout gear.

A motion was made by Commissioner Wright and seconded by Commissioner Potter for approval of a not to exceed \$39,000 for the purchase of 11 sets of turnout gear and the motion was approved unanimously by all of the Commissioners.

District Director Aroesty said that we were contacted by ISO today for our review. We will be working on this over the next month and half. This will involve many different parts of the organization as they look at apparatus, training, fire prevention and our responses. We will be gathering a bunch of information and will be forwarding to ISO. We will keep you up to date how that goes. It will be a waiting game to find out how this all gets churned through their system.



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### **BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 3/22/22 PAGE 3** DISTRICT DIRECTOR AROESTY CONTINUED

District Director Aroesty stated that we need to replace the CO meters that we have on our 16 EMS bags. If you recall, we put those meters on the bags for early warning. Often times we go for whatever type of ailment at a residence, we don't always know what that ailment might be, those CO meters provide a good warning for our responders. If there were to be a CO problem, unbeknownst to anybody, the CO meters would provide an early warning for us. District Director Aroesty is asking to replace the CO meters with a not to exceed \$5,200. The meters are reaching end of life. District Director Aroesty is asking permission, they are on state contract. Approved.

District Director Aroesty stated that Quint 300 has a water seal that is leaking and needs to be replaced in order for Quint 300 to pass its annual certification at a not to exceed \$5,500. Approved.

District Director Aroesty stated the Commission office's AV needs an upgrade. We will be doing the work inhouse but we need to buy the materials. Captain Meagher and District Director Aroesty will be working on this for a not to exceed \$2,300. Approved.

This is the end of the District Director's report and he had nothing for Executive Session.

Commissioner Jeffries asked District Director Aroesty if there was any use for the retired gear. Commissioner Jeffries stated that years ago we had a plan that our retired gear would be given to a rural fire department.

Chief Hiller stated that the Fire Bureau recently coordinated relief efforts to ship surplus fire equipment to Ukraine.

District Director Aroesty stated that one of the things that we need to look at with the Chief is if we can use some of the gear that is literally like brand new when we are at the 10-year point for exterior firefighters that are not going interior. If we can use some of the gear, we will have to put a policy together on how we are going to handle this.

Chairman Garrett asked if anyone had any questions on the District Director's report. There were none.

Chairman Garrett asked if anyone had anything to report. Chairman Garrett stated that Richard Tracy will have the floor.

**SEC RICHARD TRACY** wanted to take a minute with his impending retirement next Wednesday, March 30, 2022 to thank the Fire District, the Commissioners, the Officers and the members for 22 years of accompaniment. SEC Tracy stated that he has enjoyed working with everyone and appreciates the opportunities that have been afforded to him and his family. SEC Tracy wanted to say thank you for everything that the District has done for him.



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## **BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 3/22/22 PAGE 4**

Chairman Garrett said on behalf of everyone, the District appreciates the many roles that SEC Tracy has had over the last 22 years and certainly SEC Tracy has been involved in many facets of the operation of the District from helping out ISO, SEC role, dispatching and many other roles. Chairman Garrett thanked SEC Tracy on behalf of the District for everything that SEC Tracy has done for us.

Chairman Garrett asked if any of the Commissioners had anything to report. There were none.

Chairman Garrett said that our next regularly scheduled Commission Meeting is on Thursday, April 7 at 5:30 p.m. and Tuesday, April 19 at 5:30 p.m.

**TREASURER HOWK** requested permission to pay the invoices as audited. The abstracts and fund balance reports are available for review. Since the last Commission Meeting, we have spent \$214,264.91. A listing with all of the vouchers and amounts is attached inside the folder with the vouchers and Treasurer Howk is requesting that each Commissioner initial that sheet after you have reviewed it.

A motion was made by Commissioner Potter and seconded by Commissioner Jeffries to pay the bills as audited and the motion was approved unanimously by all of the Commissioners.

Treasurer Howk stated that we received our Payment in Lieu of Taxes (PILOT) in the sum of \$3,051.75 this week which was \$327.04 more than last year.

Treasurer Howk stated that we are still in the process of waiting to receive the bids for the Deferred Compensation Plan this week and four companies have received bid packages to date.

Treasurer Howk reported that he received from the United States Department of Commerce U.S. Census Bureau. This is a form that Treasurer Howk completes whenever they send it in and they are looking for our information as they have in the past and Treasurer Howk would like to do it again. Approved.

Treasurer Howk had nothing further to report.

Chairman Garrett stated he has one item for Executive Session.

Chairman Garrett asked if anyone had any questions. There were none.

**TREASURER HOWK ON BEHALF OF BUSINESS MANAGER FITCH** is requesting approval of the minutes as submitted. A motion was made by Commissioner Metzger and seconded by Commissioner Potter to approve the minutes as submitted and the motion was unanimously approved by all of the Commissioners.



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### **BRIGHTON FIRE DISTRICT BOARD OF COMMISSIONERS 3/22/22 PAGE 5 TREASURER HOWK CONTINUED**

Treasurer Howk stated that we have been notified by the Department of the following membership status changes. Nate Luong, Timothy Boucher and Jared Wright have resigned; Josh Lennon and Les Bernard II are on inactive status.

Treasurer Howk on behalf of Business Manager has nothing further to report.

Chairman Garrett then asked if anyone else had anything additional for the regular portion of the meeting.

A motion was made by Commissioner Jeffries and seconded by Commissioner Potter to go into Executive Session at 5:46 pm.

A motion was made Commissioner Jeffries and seconded by Commissioner Potter to come out of Executive Session at 6:00 pm, where no action was taken.

A motion was made by Commissioner Wright and seconded by Commissioner Potter to adjourn the meeting at 6:01 pm.

Respectfully submitted,

Michele Fitch  
Business Manager/ (Acting Secretary)